

Use this form to inactivate an Associate's account.

Instructions:

1. Enter the information to identify the associate and office.
2. Associates who are licensed in a different participating office will be transferred and the \$25 transfer fee will apply.
3. Print this form and have the Participant sign.
4. Email completed form to Userform@REcolorado.com or fax it to 303.850.9637.

Associate Information

▪ Denotes Required Field

▪Agent ID	
▪First Name	▪Last Name
▪Email	

Office Information

▪Office ID	▪Office Name
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Note: This form requires the signature of the Participant.

Important Information for Participants:

The Participant is responsible for ensuring all licensees in the office have a REcolorado account. When inactivating an Associate/Appraiser's REcolorado account, please promptly return his/her license to the Colorado Division of Real Estate.

The Associate's account will not be closed if his/her license is still active with the Colorado Division of Real Estate and all fees will continue to be assessed to his/her account.

If you have any questions, please contact Customer Care at 303.850.9613 option 1.

▪Participant Signature	▪Date
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