

# Add Supplements to a Listing

Up to **20 supplements** with file sizes up to **20MB** can be added to any listing.

Click the **“Input”** tab 1

Click the **dropdown arrow** next to select a Listing 2

Select the desired listing 3

RE COLORADO Home Search Stats My Matrix Realist Tax RPR Deed Search Finance Links **Input** Admin Help

Speed bar! Click ? for examples 1

**+ Input**

Listings

[Add new](#) or [Edit existing](#) Listings

Quick Modify:

Select a Listing 2 or type --MLS@#-- [Edit](#)

3 Select a Listing

A RES 3536783 5561 QuemoyS Circle

I RES 4464972 5561 QuemoyS Circle

Select **“Manage Supplements”** 4

**Modify Listing**

**5561 S Quemoy Cir, Aurora, CO 80015**

MLS#: [3536783](#)

Status: **A**

Prop Type: **Residential**

Sqft: **1,646**

Beds: **3**

Baths: **3**

Locale: **Stanford Hills**

Architecture:

Complex Name:

List Price: **\$255,000**

List Dt: **11/09/2015**

Zoning: **AMU**

Year Built: **2000**

Select Form

[Residential Attached Listings Input](#)

[Change to Active](#)

[Change to Under Contract](#)

[Change to Withdrawn](#)

[Change to Expired](#)

[Change Internet Display Settings](#)

[Change to Leased](#)

[Change to Sold](#)

Other Options

[Manage Photos/Logos](#)

[Manage Supplements](#) 4

[Show Input Audit](#)

[Manage ShowingCSS](#)


[Listing Compliance Check](#)

[My Violations](#)

[My Violations Office](#)

[Cancel](#)

# Add Supplements to a Listing


Click **“Choose File”**  to select the desired document from your computer

**Manage Supplements for 8965389**

Add Supplement (10MB max)


Supplement Description

Select File  No file chosen

Supplement Type  

Click **“Upload”** 


**Manage Supplements for 8965389**


File Name	Description	File Size	Type
 Sellers Property Disclosure.docx	New Supplement	11 kb	Available Options for New Construction

Add Supplement (10MB max)

Supplement Description

Select File  No file chosen

Supplement Type  



Click the **Supplement Type** dropdown arrow 

Select a supplement type 

Click **“Save”** 

Users can access supplements from any search results display by clicking on the supplement icon