Start Listing, Status, Listing, and Marketing Tabs

!Property Subtype ☒ Retail	!Status ☐ Active ☐ Coming Soon

!Current Use
☐ Agricultural ☐ Arts/Creative ☐ Automotive ☐ Commercial ☐ Construction ☐ Day Care ☐ Education ☒ Event Space ☐ Food Service
☐ Industrial ☐ Live-Work/Mixed-Use/Flex ☐ Livestock ☐ Manufacturing ☐ Medical/Dental ☐ Mining ☐ Multi-Family ☐ Office
☐ Oil & Gas Extraction ☐ Place of Worship ☐ Quarrying ☐ Recreational ☐ Residential ☐ Restaurant ☐ Retail ☐ Subdevelopment
☐ Subdivision ☐ Transportation ☐ Utilities ☐ Warehouse ☐ Waste Management

!Tax Legal Description

!List Agent MLSID / Name / Office	
CoList Agent MLSID / Name / Office	

Listing Dates & Conditions

!Expiration Date		List Price		Lease Quoted Per ☐ Per SqFt/Year ☐ Per Day ☐ Per Month ☐ Per Week ☐ Per Year
Existing Lease Type ☐ Gross ☐ Ground ☐ Modified Gross ☐ Net ☐ NN ☐ NNN				Occupant Type (1) ☐ Tenant (Multiple ☐ Tenant (Single) ☐ Owner ☐ Vacant

Listing Terms ☐ Price TBD	Operating Expense		CAM/Operating Fees ☐ Fixed Amount ☐ Variable Amount

Showing Info

Showing Phone		Showing Email	

Showing Notes (1000 char)

No Showings Until	

Compensation

!Buyer Agency Compensation & Type ($ or %)	!Transaction Broker Compensation & Type ($ or %)	!Dual Variable Compensation ☐ Yes ☐ No

!Submitted Prospect ☐ Yes ☐ No		

Marketing

!Internet Entire Listing Display? ☐ Yes ☐ No	Internet Address Display? ☐ Yes ☐ No
Syndicate To (contact your Managing Broker for available syndication channels)	

Syndication Date		In the MLS, also market as ☐ Residential ☐ Residential Lease ☐ Residential Income ☐ Land ☐ Farm ☐ Commercial Sale ☐ Business Opportunity

Location Tab

!County		!Street Address					
!City		!ZIP Code		!State		Unit #, Bldg #	
!Parcel Number		!Tax Annual Amount		!Tax Year			
Tax Exemptions ☐ Qualified Opportunity Zone							

Map & Location Description

!Zoning		Building (Complex) Name	
Distance To:	Bus	Light Rail	Other Transit

SSBR Region (Only applies to Steamboat Springs Board of REALTORS)

City Region (Buyer Tour Region)		Development Name	

Building & Site Tab

Building

Building Area (SqFt) Total		Leasable Area (SqFt) Total		Common Area (SqFt) Total	
Year Built		Year Built Effective (Last Remodel)			
Building Class ☐ Class A ☐ Class B ☐ Class C		Stories		Ceiling Height (Clear Span)	

Structure Type (1)
☐ High Rise (8+) ☐ Mid Rise (4-7) ☐ Low Rise (1-3) ☐ Free Standing ☐ Strip Center

Construction Materials
☐ Adobe ☐ Asbestos ☐ Block ☐ Brick ☐ Cedar ☐ Cement Siding ☐ Concrete ☐ EIFS ☐ Frame ☐ ICFs (Insulated Concrete Forms) ☐ Log ☐ Metal Siding ☐ Other ☐ Rammed Earth ☐ Rock ☐ Stone ☐ Straw ☐ Structural Steel ☐ Stucco ☐ Vinyl Siding ☐ Wood Siding

Roof
☐ Architectural Shingles ☐ Cement Shake ☐ Composition ☐ Concrete ☐ Fiberglass ☐ Heated ☐ Membrane ☐ Metal ☐ Other ☐ Rolled/Hot Mop ☐ Simulated Shake ☐ Slate ☐ Solar Shingles ☐ Spanish Tile ☐ Stone-Coated Steel ☐ Tar/Gravel ☐ Unknown ☐ Wood

Building Features
☐ Bike Share ☐ Bike Storage ☐ Business Center ☐ Car Share ☐ Common Area Boardroom ☐ Concierge/Staffed Front Desk

☐ Conference Facility ☐ Day Care ☐ Elevator - Freight ☐ Fixtures/Equipment Included ☐ Food Service ☐ Front Desk
☐ On Site Management ☐ Shuttle ☐ Signage ☐ Storage ☐ Wi-Fi

Site

!Lot Size Acres		!Lot Size SqFt			

Road Surface
☐ Alley Paved ☐ Dirt ☐ Gravel ☐ None ☐ Paved

Road Frontage (Access) Type
☐ Easement ☐ None ☐ Private Road ☐ Public Road ☐ Seasonal ☐ Shared
☐ Year Round

Road Responsibility
☐ Private Maintained Road ☐ Public Maintained Road ☐ Road Maintenance Agreement

Lot Features
☐ Borders National Forest ☐ Borders Public Land ☐ Corner Lot ☐ Cul-De-Sac ☐ Foothills ☐ Greenbelt ☐ Historical District ☐ Irrigated
☐ Landscaped ☐ Near Public Transit ☐ Near Ski Area ☐ On Golf Course ☐ Open Space ☐ Sprinklers In Front ☐ Sprinklers In Rear
☐ Subdividable

Security Features
☐ 24 Hour Security ☐ Air Quality Monitor ☐ Carbon Monoxide Detector(s) ☐ Close Circuit Camera(s) ☐ Fire Alarm ☐ Fire Sprinkler - Dry
☐ Fire Sprinkler - Wet ☐ Fire Sprinkler System ☐ Firewall(s) ☐ Key Card Entry ☐ Panic Alarm ☐ Radon Detector ☐ Secured Garage/Parking
☐ Security Entrance ☐ Security Guard ☐ Security Lights ☐ Security Service ☐ Security System ☐ Smart Cameras ☐ Smart Locks
☐ Smart Security System ☐ Smoke Detector(s) ☐ Water Leak/Flood Alarm

Water & Utilities

!Water Included (Available)
☐ Yes ☐ No

Water Source
☐ Agriculture/Ditch Water ☐ Cistern ☐ Private ☐ Public ☐ Shared Well ☐ Spring ☐ Well

Sewer
☐ Community ☐ Holding Tank ☐ Public Sewer ☐ Septic Tank

Well Type
☐ Commercial ☐ Community ☐ Irrigation ☐ Not Drilled ☐ Not Operational ☐ Operational
☐ Private ☐ Sub-Area Augmentation

Utilities
☐ Cable Available ☐ Electricity Available ☐ Electricity Connected ☐ Electricity Not Available ☐ Electricity To Lot Line
☐ Internet Access (Wired) ☐ Natural Gas Available ☐ Natural Gas Connected ☐ Natural Gas Not Available ☐ Off Grid
☐ Phone Available ☐ Phone Connected ☐ Propane ☐ Sewer Connected

Electric ☐ 110V ☐ 220 Volts ☐ 440 Volts ☐ Phase 3 ☐ Single Phase

Green Features Tab

Green Building Verification Type (1)	Green Verification Rating (1)	Green Verification Year		Green Verification Metric	
☐ LEED	☐ Bronze ☐ Emerald ☐ Gold ☐ Platinum ☐ Silver				
Green Building Verification Type (1)	Green Verification Rating (1)	Green Verification Year		Green Verification Metric	
☐ LEED	☐ Bronze ☐ Emerald ☐ Gold				

	☐ Platinum ☐ Silver				

Current Financing
☐ Power Production Agreement

Power Production Type (1)	Size (kW)	Year Install	Ownership (1)	Lease Amount OR Purchase Agreement Amt
☐ Wind ☐ Photovoltaics ☐ Solar Thermal			☐ Lease to Own ☐ Seller Owned ☐ Third Party Owned	
Power Production Type (1) ☐ Wind ☐ Photovoltaics ☐ Solar Thermal	Size (kW)	Year Install	Ownership (1) ☐ Lease to Own ☐ Seller Owned ☐ Third Party Owned	Lease Amount OR Purchase Agreement Amt

Green Energy Efficient
☐ Appliances ☐ Construction ☐ Doors ☐ Exposure/Shade ☐ HVAC ☐ Insulation ☐ Lighting ☐ Roof ☐ Thermostat ☐ Water Heater ☐ Windows

Units & Parking Tab

Unit Information

!# Units Total		# Units Vacant	

Unit #		Units Area (SqFt)		
Unit Description				
Unit #		Units Area (SqFt)		
Unit Description				
Unit #		Units Area (SqFt)		
Unit Description				

Parking Information

Parking Type (1)	# Spaces	Parking Description
☐ Carport (Attached) ☐ Carport (Detached) ☐ Community Parking Garage ☐ Covered Parking ☐ Garage (Attached) ☐ Garage (Detached) ☐ None ☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle ☐ Reserved – Deeded ☐ Reserved – Exclusive Use Only		
Parking Type (1) ☐ Carport (Attached) ☐ Carport (Detached) ☐ Community Parking Garage ☐ Covered Parking ☐ Garage (Attached) ☐ Garage (Detached) ☐ None ☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle ☐ Reserved – Deeded ☐ Reserved – Exclusive Use Only	# Spaces	Parking Description

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Parking Features

☐ 220 Volts ☐ Asphalt ☐ Circular Driveway ☐ Concrete ☐ Driveway-Brick ☐ Driveway-Dirt ☐ Driveway-Gravel ☐ Driveway-Heated ☐ Dry Walled ☐ Electric Vehicle Charging Station (s) ☐ Exterior Access Door ☐ Finished ☐ Floor Coating ☐ Guest ☐ Heated Garage ☐ Insulated ☐ Lighted ☐ Oversized ☐ Oversized Door ☐ Pit ☐ RV Garage ☐ Smart Garage Door ☐ Storage ☐ Tandem ☐ Underground ☐ Valet

Parking Ratio	

Tenants Tab

Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options
Tenant	Area (SqFt) Occupied	Lease End Date	Tenant Options

Remarks Tab

Public Remarks (2000 char)			
Private Remarks (2000 char)			
Directions			
Exclusions			
Title Company			
Contract Earnest Check To		Contract Min Earnest ($)	

Possession (1)

☐ Close Plus 1 Day ☐ Close Plus 2 Days ☐ Close Plus 3 Days ☐ Close Plus 3 to 5 Days ☐ Close Plus 30 Days ☐ Close Plus 30 to 60 Days ☐ Close Plus 45 Days ☐ Close Plus 5 to 30 Days ☐ Close Plus 60 to 90 Days ☐ Closing/DOD ☐ Immediately ☐ Negotiable ☐ Other ☐ Rental Agreement ☐ See Remarks ☐ Seller Rent Back ☐ Subject To Tenant Rights

Documents Available

☐ Architectural Plans ☐ Building Plans ☐ Condo Docs ☐ Drainage Study ☐ Easements ☐ Engineering ☐ Feasibility ☐ HOA Docs Available ☐ Lead Based Paint ☐ Leases ☐ Legal Description ☐ License Included ☐ Location Map ☐ Mineral ☐ Mining Claim ☐ P and L Available ☐ Perc Test ☐ Phase 1 Environmental Site Assessment ☐ Plat ☐ Profit/Loss Statement ☐ Rental Average ☐ Septic Report ☐ Soil Report ☐ Special Use Permit ☐ Survey ☐ Topography Map ☐ Utility Average ☐ Well Permit